

LANDSCAPE ARCHITECTURE CANADA FOUNDATION

RECORD OF MOTIONS

LACF FAPC

November 25, 2026 – by videoconference

MOTION: That the LACF annual membership fee remain at $100. Moved by Gerry Eckford and seconded by Gordon Smith. Motion unanimously approved.

MOTION: That Norten McMullen be appointed LACF auditors for 2027 (2026 fiscal year). Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: That Zeffy be utilized as the LACF donor database to be managed by Charity Essentials. Moved by Glenn O'Connor and seconded by Gerry Eckford. Motion unanimously approved.

MOTION: That the LACF Travel and Reimbursement Policy be approved as presented. Moved by Eha Naylor. Motion unanimously approved.

MOTION: That the Board Manual be approved as presented. Moved by Eha Naylor and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: That the Policy Manual be approved as presented. Moved by Eha Naylor and seconded by Margot Long. Motion unanimously approved.

MOTION: That the LACF Draft Bylaws be approved and presented to the members for ratification at the 2027 Annual Members' Meeting. Moved by Nastaran Moradinejad and seconded by Marilyn Gould. Motion unanimously approved.

MOTION: That $30,000 be allocated in the 2027 LACF budget to hire a professional fundraising consultant or consulting firm working under the supervision of the Fundraising Committee. Moved by Cynthia Girling and seconded by Gordon Smith. Motion unanimously approved.

MOTION: That $40,000 be allocated in the 2027 and 2028 LACF budget to hire a part-time junior staff position to undertake the Fundraising Strategy, working under the supervision of the Executive Director and in consultation with the Fundraising Committee, with the position to be reviewed after two years. Moved by Gordon Smith and seconded by Cynthia Girling. Motion unanimously approved.

September 7, 2026 – by videoconference

MOTION: That the Research Grants Budget for 2027 be $75,000. Moved by Marilyn Gould and seconded by Nastaran Moradinejad. Motion unanimously approved.

June 7, 2026 – Halifax NS

MOTION: That Paul Marsala be appointed to the Finance Committee as an external advisor. Moved by Glenn O'Connor and seconded by Gordon Smith. Motion unanimously approved.

MOTION: That the revised Travel and Reimbursement Policy be approved as modified. Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the revised Donald Graham Grant as presented. Motion moved by Marilyn Gould and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To approve the revised Gunter Schoch Grant as presented. Moved by Nastaran Moradinejad and seconded by Margot Long. Motion unanimously approved.

MOTION: To approve the revised Committee Manual as presented. Moved by Gordon Smith and seconded by Glenn O'Connor.

MOTION: To approve the revised Policy Manual as presented. Moved by Gordon Smith and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the revised Board Manual as presented. Moved by Gordon Smith and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the CSLA-LACF Management Contract for 2027 as presented. Moved by Glenn O'Connor and seconded by Gerry Eckford. Motion unanimously approved.

March 26, 2026 – by videoconference

MOTION: To approve the 2025 audited financial statements as presented. Moved by Glenn O'Connor and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the 2026-2030 Fundraising Strategy as proposed. Moved by Glenn O'Connor and seconded by Margot Long. Motion unanimously approved.

February 3, 2026 – by email

MOTION: That the MOU for the Beverly A. Sandalack Scholarship be approved as presented and that the Executive Director be instructed to prepare an announcement and coordinate the scholarship with the University of Calgary. Moved by Glenn O'Connor and seconded by John Zvonar. Motion approved.

January 21, 2026 – by videoconference

MOTION: To approve the 2026 LACF Budget as amended. Moved by Glenn O'Connor and seconded by Eha Naylor. Motion unanimously approved.

December 1, 2025 – Toronto ON

MOTION: To approve the LACF Restricted Sustainable Fund Policy, Principal Preservation, as presented. Moved by Gerry Eckford and seconded by Gordon Smith. Motion unanimously approved.

MOTION: To approve the LACF Processing Fees Policy as presented. Moved by Glenn O'Connor and seconded by Gordon Smith. The motion is deferred.

MOTION: To approve the Restricted Sustainable Fund Policy, Below Threshold, as presented. Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To recognize the dedication and thank Glenn O'Connor and Gerry Eckford for their advancement of LACF's financial health. Moved by Gordon Smith and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the revised Scholarship Policy and Procedure as modified. Moved by Doug Carlyle and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the Frederick Gage Todd National Scholarship Jury Terms of Reference as amended. Moved by Doug Carlyle and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To rename the AAPQ's 50th anniversary scholarship to commemorate its 60th anniversary: La Bourse d'études du 60e anniversaire de l'AAPQ. Moved by Doug Carlyle and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the revised Board Manual as presented. Moved by Gordon Smith and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To approve the revised Committee Manual as presented. Moved by Gordon Smith and seconded by Gerry Eckford. Motion unanimously approved.

MOTION: To approve the revised Policy Manual as presented. Moved by Gordon Smith and seconded by Gerry Eckford. Motion unanimously approved.

September 24, 2025 – by videoconference

MOTION: To approve the planning of a board retreat in 2025. Moved by Christine Abe and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the Research Grants and Targeted Grants Policy as presented. Moved by Nastaran Moradinejad and seconded by Margot Long. Motion unanimously approved.

MOTION: To approve the Northern Research Grants Policy and Procedure as presented. Moved by Marilyn Gould and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To approve the draft bylaws as presented and prepare the bylaws for ratification at the 2026 Annual Members' Meeting. Moved by Gordon Smith and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To approve the Committee Board Report Template and instruct all committee chairs to submit it to the Board on a quarterly basis, as requested by the Executive Director. Moved by Gordon Smith and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the 2026 CSLA-LACF Management Contract as presented. Moved by Christine Abe and seconded by Margot Long. Motion unanimously approved.

August 20, 2025 - by email

MOTION: THAT the revised MOU between LACF and Architek (August 2025) be approved as presented. Moved by Cynthia Girling and seconded by Gerry Eckford. Motion approved.

June 8, 2025 - by email

MOTION: To approve the Architek Sustainable Urban Environment Grant MOU as modified. Moved by Glenn O'Connor and seconded by Gordon Smith. Motion unanimously approved.

June 4, 2025 - Ottawa

MOTION: THAT Gordon Smith be appointed the chair of the fundraising committee. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: That Nastaran Moradinejad be appointed co-chair of the Grants Committee 2025. Moved by Christine Abe and seconded by Gerry Eckford. Motion approved with one abstention (N. Moradinejad).

MOTION: That the LACF Board thank Andrey Timofeev for his contribution to the LACF's financial management. Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: That the LACF Board thank Stuart Campbell for his contribution to the LACF's financial management. Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the Restricted Sustainable Fund Policy - Below Threshold as presented. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the Restricted Sustainable Fund Policy - Principal Preservation. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the 2025-2027 LACF Strategic Plan as presented. Moved by Glenn O'Connor and seconded by Nastaran Moradinejad. Motion unanimously approved.

March 18, 2025 - by email

MOTION: THAT Vincent Asselin be appointed chair of the fundraising committee as of 1 April 2025 for a three-year term and invite him to serve on the board of directors in an ex-officio capacity. Moved by Christine Abe and seconded by John Zvonar. Motion unanimously approved.

March 10, 2025 – by Videoconference

MOTION: That Line 5000 of the 2025 budget, Research Grants Program be increased to $55,000 from $45,000 for 2025, 2026, 2027. Moved by Glenn O'Connor and seconded by Eha Naylor. Motion unanimously approved.

MOTION: That Bill DeLuca's 5k per year commitment from 2025 to 2029 be applied to the Todd Scholarship beginning in June 2025. Moved by Christine Abe and seconded by John Zvonar. Motion unanimously approved.

MOTION: To approve the LACF Legacy Planning Policy as presented. Moved by Glenn O'Connor and seconded by Margot Long. Motion unanimously approved.

MOTION: To approve the LACF Accounting, Audit and Banking Policy as modified: Under policy 3, The Board shall approve an investment team upon recommendation by the Finance Committee and identify the fund managers 'are'. Moved by Glenn O'Connor and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the LACF Reserve Fund Policy as presented. Moved by Glenn O'Connor and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the 2024 audited financial statements as presented. Moved by Glenn O'Connor and seconded by Nastaran Moradinejad. Motion unanimously approved.

17 December 2024 – by email

MOTION: THAT Line 5000 of the 2025 budget, Research Grants Program be increased to $55,000 from $45,000 for 2025, 2026, 2027. Moved by Glenn O'Connor and seconded by Eha Naylor. Motion unanimously approved.

December 9, 2024 – by Videoconference

MOTION: To approve the LACF 2025 budget as presented. Moved by Glenn O'Connor and seconded by Gordon Smith. Motion unanimously approved.

MOTION: To approve the LACF Non-Endowed Fund Policy as modified. Moved by Glenn O'Connor and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the LACF Investment Strategy Policy as presented. Moved by Gordon Smith and seconded by Christine Abe. Motion unanimously approved.

MOTION: To instruct the Finance Committee to review the ethical investment standards of the portfolio. Moved by Gordon Smith and seconded by Christine Abe. Motion unanimously approved.

MOTION: To approve the LACF Securities Transfer Policy as presented. Moved by Glenn O'Connor and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the LACF Legacy Planning Policy as presented. Moved by Motion unanimously approved.

MOTION: To approve the LACF Accounting, Audit and Banking Policy as presented. Moved by Motion unanimously approved.

MOTION: That the requirement for a blind application of the Frederick Gage Todd National Scholarship be removed. Moved by Doug Carlyle and seconded by Margot Long. Motion unanimously approved.

September 23, 2024 – by Videoconference

MOTION: To approve the LACF Finance Definitions and Terms as presented. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the Scholarship and Grant Funds Policy as presented. Moved by Gerry Eckford and seconded by Doug Carlyle. Motion unanimously approved.

MOTION: To approve the LACF Endowed Scholarship Fund Policy as presented. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the LACF Flow Through Fund Policy as presented. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the revised LACF Reimbursement Policy as presented. Moved by Gerry Eckford and seconded by Marie-Pierre McDonald. Motion unanimously approved.

MOTION: To approve the LACF Reserve Fund Policy as modified. Moved by Gerry Eckford and seconded by Nastaran Moradinejad. Motion unanimously approved.

MOTION: To approve the LACF Disbursement Quota Policy as presented. Moved by Gerry Eckford and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the LACF Investment Strategy Policy as presented. Moved by . Motion unanimously approved.

MOTION: To approve the LACF Securities Transfer Policy as presented. Moved by . Motion unanimously approved.

MOTION: To approve the LACF Legacy Planning Policy as presented. Moved by . Motion unanimously approved.

MOTION: To approve the LACF Accounting, Audit and Banking Policy as presented. Moved by . Motion unanimously approved.

MOTION: To approve the Walter Kehm Scholarship as presented. Moved by Eha Naylor and seconded by Glenn O'Connor. Motion unanimously approved.

May 30, 2024 – RBC Convention Centre, Winnipeg

MOTION: That Christine Abe be elected president of LACF. Moved by Eha Naylor and seconded by Gerry Eckford. Motion approved with one abstention (C. Abe).

MOTION: That Nastaran Moradinejad be elected vice-president. Moved by Christine Abe and seconded by Margot Long. Motion approved with one abstention (N. Moradinejad).

MOTION: THAT the changes to the Indigenous Scholarships be approved as presented and the Executive Director be instructed to re-negotiate a 3-year contract with Indspire for the Board's approval Moved by Nastaran Moradinejad and seconded by Gordon Smith. Motion unanimously approved.

22 March 2024 – by email

MOTION: THAT the Braiden-Larivière Special Grant Application be approved for funding. Moved by Marilyn Gould and seconded by Glenn O'Connor. Motion approved.

March 20, 2024 – By videoconference

MOTION: THAT the 2024 WLAM fundraising campaign be approved as presented. Moved by Vincent Dumais and seconded by Cynthia Girling. Motion unanimously approved.

MOTION: To approve the revised Board Manual as presented. Moved by Nastaran Moradinejad and seconded by Vincent Dumais. Motion unanimously approved.

January 17, 2025 – by Videoconference

MOTION: To approve the 2024 budget as presented. Moved by Glenn O'Connor and seconded by Doug Carlyle. Motion unanimously approved.

MOTION: That the LACF initiative a review of all LACF policies and communications documents to clarify the distinction between endowed and non-endowed funds, and scholarships and bursaries. Moved by Gerry Eckford and seconded by Glenn O'Connor. Motion unanimously approved.

MOTION: To instruct the Executive Director to organize a Board Governance Training session. Moved by Glenn and seconded by John. Motion unanimously approved.

MOTION: To approve the 2024 Committee Manual as presented. Moved by Glenn O'Connor and seconded by Gerry Eckford. Motion unanimously approved.

January 3, 2024 – by email

MOTION: That the Sustainable Buildings Council agreement be approved as modified. Moved by Christine Abe and seconded by Sheila Boudreau. Motion approved.

October 4, 2023 – By videoconference

MOTION: To thank Peter Kreuk, Judy Bennet and Durante Kreuk Ltd for their long-standing support of the LACF, and their stewardship of the foundation's financial management. Moved by Glenn O'Connor and seconded by Doug Carlyle. Motion unanimously approved.

Email Motion: 18 October 2023

MOTION: That the Maglin-LACF Scholarship MOU (October 2023) be approved as presented. Moved by Eha Naylor and seconded by Glenn O'Connor. Motion approved.

June 16, 2023 – TCU Place, Saskatoon

MOTION: That Eha Naylor's term as president be extended for one year. Moved by Christine Abe and Doug Carlyle. Motion approved with one abstention (E. Naylor).

MOTION: That Glenn O'Connor be elected Treasurer of LACF. Moved by Christine Abe and seconded by Cynthia Girling. Motion approved with one abstention (G. O'Connor).

MOTION: That the LACF adopt the CSLA-LACF partnership proposal be approved. Moved by Vincent Asselin and seconded by Ed Versteeg. Motion approved with one opposed.

February 1, 2023 – By videoconference

MOTION: To approve the 2023 LACF budget as proposed. Moved by Peter Kreuk and seconded by Cynthia Girling. Motion unanimously approved.

MOTION: To approve a Special Grant in the amount of $4,000 for the Jim Taylor book project. Moved by Peter Kreuk and seconded by John Zvonar. Motion unanimously approved.

MOTION: That LACF appoints a Board Member to participate in the national JEDI Action Plan with the objective of crafting a JEDI strategy and response for LACF. Moved by Bob Somers and seconded by Vincent Asselin. Motion unanimously approved.

MOTION: That LACF appoints Christine Abe as its representative to the national JEDI committee. Moved by Bob Somers and seconded by Marilyn Gould. Motion approved with one abstention. (C.Abe)

December 8, 2022 – By videoconference

MOTION: That the Robert N. Allsopp Fellowship be approved as presented. Moved by Eha Naylor. Seconded by Sheila Boudreau. Motion approved.

September 28, 2022 - By videoconference

MOTION: To approve the revised procedure for email board decisions as presented for inclusion in the Board Manual. Moved by Cynthia Girling and seconded by Christine Abe. Motion unanimously approved.

MOTION: To approve the BC2 MOU as presented. Moved by Ed Versteeg and seconded by Vincent Asselin. Motion unanimously approved.

June 21, 2022 - By videoconference

MOTION: That Peter Kreuk be elected Treasurer for a one-year mandate until June 2023. Moved by Vincent Asselin and seconded by Cynthia Girling. Motion unanimously approved.

MOTION: To approve the revised Governance Committee Terms of Reference as presented. Moved by Marilyn Gould and seconded by Glenn O'Connor. Motion unanimously approved

MOTION: To approve the revised video-teleconference meetings procedure as modified for inclusion in the Board Manual. Moved by Glenn O'Connor and seconded by Cynthia Girling. Motion unanimously approved.

March 9, 2022 - By videoconference

MOTION: To extend Peter Kreuk's term on the Board by one year (until June 2023). Moved by Karen LeGresley Hamre and seconded by Cynthia Girling. Motion approved with one abstention. (P. Kreuk)

MOTION: To approve the 2022 LACF Board Manual as presented. Moved by Karen LeGresley Hamre and seconded by Faye Langmaid. Motion unanimously approved.

MOTION: To approve the 2022 LACF Committee Manual as presented. Moved by Karen LeGresley Hamre and seconded by Faye Langmaid. Motion unanimously approved.

MOTION: To approve the Translation Policy as presented. Moved by Karen LeGresley Hamre and seconded by Faye Langmaid. Motion unanimously approved.

December 15, 2021 - By videoconference

MOTION: To approve the revised Grants Committee Terms of Reference. Moved by John Zvonar and seconded by Bob Somers. Motion unanimously approved.

MOTION: To approve the Annual Grants Program Jury Conflict of Interest Policy. Moved by Bob Somers and seconded by Faye Langmaid. Motion unanimously approved.

September 15, 2021 - By videoconference

MOTION: That the LACF past president has voting rights at both Board and Executive Committee and that the Governance Committee be instructed to make these changes in our governance documents. Moved by Faye Langmaid and seconded by Peter Kreuk. Motion unanimously approved.

MOTION: That Kendra Scanlon be approved as the recipient of the inaugural Frederick Gage Todd National Scholarship on recommendation of the scholarship jury. Moved by Cynthia Girling and seconded by Cathy Sears. Motion unanimously approved.

June 9, 2021 - By videoconference

MOTION: That Eha Naylor be elected as president. Moved by Karen LeGresley Hamre and seconded by Jill Robertson. Motion unanimously approved.

MOTION: That Ed Versteeg be elected vice-president. Moved by Eha Naylor and seconded by Karen LeGresley Hamre.

MOTION: that Christine Abe be elected secretary. Moved by Karen LeGresley Hamre and seconded by Marilyn Gould.

MOTION: That the LACF 2021-2022 Committee Composition be approved as presented. Moved by Karen LeGresley Hamre and seconded by Vincent Asselin. Motion unanimously approved.

MOTION: That the Governance Committee Terms of Reference be approved as presented. Moved by Karen LeGresley Hamre and seconded by Eha Naylor. Motion unanimously approved.

MOTION: That the Peter Jacobs Indigenous Scholarship be approved as presented. Moved by Ed Versteeg and seconded by Gerry Eckford and seconded by Peter Kreuk. Motion unanimously approved.

MOTION: That a second FGTNS award be approved for a potential second 10k award, upon a recommendation from the FGTNS jury. Moved by Jill Robertson and seconded by Bob Somers. Motion approved 8 for and 5 against.

March 10, 2021 - By videoconference

MOTION: To approve the 2021 LACF budget as presented. Moved by Peter Kreuk and seconded by Gerry Eckford. Motion unanimously approved.

MOTION: To approve the LACF Board Manual as presented. Moved by Karen LeGresley Hamre and seconded by Cathy Sears. Motion unanimously approved.

MOTION: To approve the Exit Interview Policy and Procedure as presented. Moved by Karen LeGresley Hamre and seconded by Cathy Sears. Motion unanimously approved.

MOTION: To approve the Board Orientation Policy as presented. Moved by Karen LeGresley Hamre and seconded by Cathy Sears. Motion unanimously approved.

MOTION: To approve the LACF Archiving and Document Retention Guidelines as Policy as approved. Moved by Karen LeGresley Hamre and seconded by Cathy Sears. Motion unanimously approved.

December 2, 2020 - By videoconference

MOTION: To approve the Fundraising Policy and Strategy as discussed. Moved by Gerry Eckford and seconded by Bob Somers. Motion unanimously approved.

MOTION: To approve the Strategic Plan Workgroup Terms of Reference as presented. Moved by Eha Naylor and seconded by Cathy Sears. Motion unanimously approved.

MOTION: To approve the nominating committee procedures as modified. Moved by Karen LeGresley Hamre and seconded by Eha Naylor. Motion unanimously approved.

June 19, 2020 - By videoconference

MOTION: That the Special Grants Policy be approved as presented. Moved by Faye Langmaid and seconded by Cathy Sears. Motion unanimously approved.

MOTION: That a letter of endorsement be issued for this project. Moved by Faye Langmaid and seconded by Ed Versteeg. Motion unanimously approved.

MOTION: To approve the revised vision and mission statements as presented and to refine the values for review by the Board at a later date. Moved by Wendy Graham and seconded by Jill Robertson. Motion unanimously approved.

MOTION: To close the Communications Committee and thank the members of said committee for their contributions to the LACF. Moved by Wendy Graham and seconded by Bob Somers. Motion unanimously approved.

MOTION: To instruct the Executive Director to draft a Communications Plan for review by the Board. Moved by Wendy Graham and seconded by Bob Somers. Motion unanimously approved.

MOTION: To approve the Business Continuity Plan as presented. Moved by Peter Kreuk and seconded by Wendy Graham. Motion unanimously approved.

MOTION: To instruct the Executive Committee and Executive Director to update the Business Continuity Plan yearly. Moved by Cathy Sears and seconded by Cecelia Paine. Motion unanimously approved.

MOTION: To close the Archiving Task Force and thank members of said committee for their contributions. Moved by Cathy Sears and seconded by Bob Somers. Motion unanimously approved.

MOTION: To instruct the Executive Director to complete and to maintain the LACF archive and draft an archives policy for the Board's review. Moved by Cecelia Paine and seconded by Wendy Graham.

September 16, 2020 - By videoconference

MOTION: That Eha Naylor be elected as Vice-President to the Executive Committee for 2020-2021. Moved by Bob Somers and seconded by Karen LeGresley Hamre. Motion unanimously approved.

MOTION: That the Frederick Gage Todd Scholarship be launched for a 2021 deadline at the 10,000$ level. Moved by Peter Kreuk and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To approve the Indigenous Scholarship-Indspire agreement as presented. Moved by Karen LeGresley Hamre and seconded by Bob Somers. Motion unanimously approved.

MOTION: That the LACF launch the next Strategic Plan process according. Moved by Cathy Sears and seconded by Eha Naylor. Motion unanimously approved.

MOTION: To relieve Wendy Graham from her Board responsibilities as a leave of absence to be re-assessed in the Fall of 2021. Moved by Karen LeGresley Hamre and seconded by Gerry Eckford. Motion unanimously approved.

December 13, 2019 - Conference Call

Motion: Moved by Bob Somers; seconded by Eha; that the service contract between LACF and CSLA be accepted for one year at $20K/year, with revisions as discussed. CARRIED.

Motion: Moved by Eha; seconded by Wendy, that the 2020 Budget be accepted with changes as discussed. CARRIED.

Motion: Moved by Eha; seconded by Bob; that Cameron Scrivens be added as an external advisor to the Finance Committee. CARRIED.

Motion: Moved by Cecelia; seconded by Ed; that Todd Scholarship Jury Appointment process be approved as circulated. CARRIED

Motion: Moved by Cecelia; seconded by Bob; that Nastaran Moradinejad, FCSLA, BCSLA, be appointed chair of the Frederick Gage Todd Scholarship jury for a term of one year, with the possibility of an extension of two additional years subject to approval by the Board.

Motion: moved by Ed, seconded by Eha; that LACF approve the LACF|FAPC Indigenous Scholarship in Landscape Architecture draft MOU as presented, with minor changes as discussed. CARRIED.

Motion: moved by Ed, seconded by Karen; that LACF pursue an agreement with Indspire to provide matching funds for the scholarship program; and that agreement to be subject to final approval by the LACF board of directors. CARRIED.

June 11, 2019 - Conference Call

Motion: Moved by John; seconded by Faye; that the task force terms of reference and membership on archiving task force be approved as distributed. CARRIED.

Motion: Moved by Cecelia; seconded by Peter; that the scholarship policy be approved as submitted, with minor changes (appendix for list of scholarships; no repetition; LACF or FAPC on names). CARRIED.

Motion: Moved by Cecelia; seconded by Cathy; that the Todd task force membership be Cecelia Paine (Chair), Cynthia Girling, Dr. Rob Corry, and Nicole Valois; and the task force will report to the Board in September. CARRIED.

Motion: Moved by Karen; seconded by Cathy; that the membership on committees and task forces be approved with updates/corrections as discussed.

March 19, 2019 - Conference Call

Motion: Moved by Peter; seconded by Gerry; that the revised budget be approved with minor changes noted during the discussion. CARRIED.

Motion: Moved by Peter; seconded by Gerry; that the revised budget be approved with minor changes noted during the discussion. CARRIED.

Motion: Moved by Cathy; seconded by Ed; that the Administration Fee Policy be approved as submitted.

December 11, 2018 - Conference Call

Motion: To establish the
LACF- FAPC Danièle Routaboule Bourse de voyage en architecture de paysage
LACF-FAPC Danièle Routaboule Travel Bursary in Landscape Architecture
Moved/seconded: Karen/Faye. *Approved.*

Motion: To approve the bursary policy as circulated, with modification to clarify Board approves bursary/ MOU approved by Grants Committee. Moved/seconded: Karen/Ed. *Approved.*

Motion: To establish the LACF-FAPC Alain Montaigne scholarship. Moved/seconded: Gerry/Cecelia

Motion: All LACF-FAPC accredited university scholarships will come out of their own fund annually, whether or not they are endowed. The Scholarship Committee will review this annually and determine if any different procedure needs to be recommended to the Board.
Moved/seconded: Karen/Wendy. Approved.

Motion: That the draft terms of reference for the Todd Scholarship be approved. Moved/seconded: Sara/Peter. Approved.

Motion: That Cecelia be the Chair of the new Scholarship Committee (also Guelph champion); that initial members of the committee are Eha (UofT); Peter (BC); Jill (NAIT); Cathy (Calgary); Ed (Dalhousie); Vincent (Montreal); and Bob (Manitoba); that the committee develop an appropriate terms of reference, using the standard template as a format; and that the committee make further recommendations on membership. Moved/seconded: Karen/Cathy

Motion: Approve the Committee/Task Force/Liaison list membership with the changes as discussed. Moved/seconded: Karen/Faye

Motion: Budget approved with changes as discussed. Moved/seconded: Peter/Cecelia

September 12, 2018 - Conference Call

Motion: Approve $10,000 special grant directed to printing for the publication of the book "*Serious Fun: The Landscapes of Claude Cormier*", with LACF shown visibly as a sponsor.
Moved/seconded:. Karen/Peter. CARRIED.

Motion: Use the existing money in the Andre Schwabenbauer Scholarship fund, to endow a LACF-Schwabenbauer-NAIT Scholarship ($35K) and direct the remaining money towards the existing LACF-University of Manitoba Fund, and rename the Scholarship as LACF- Schwabenbauer-UManitoba Scholarship. Moved/seconded: Peter/Sara. CARRIED.

Motion: Increase from 6 to 7 Scholarships to reflect the accreditation of U of Calgary program, and use the Schwabenbauer Fund to award the seven (7) scholarships (for a total of $7,000) rather than our general fund. Moved: Karen/Peter. CARRIED.

Motion: That the Graham Bursary policy and procedures be accepted as circulated, with the addition of exhibitions. Moved/seconded: Faye/Peter.

May 28, 2018 - Conference Call

Motion: Moved by Faye Langmaid; seconded by Gerry Eckford that the student grant funding be up to 25% of the overall total available in any given year.

Motion: Moved by Cecelia Paine; seconded by Gerry Eckford that Vincent Asselin be re-elected President and Eha Naylor be elected Vice-President.

Motion: Moved by Faye Langmaid; seconded by Bob Sommers that the Fundraising Committee Terms of Reference be approved as submitted.

Motion: Moved by Eha Naylor; seconded by Jill Robertson, that the National Scholarship Task Force Terms of Reference be approved as submitted.

April 19 2017 conference call

Motion: Moved by Peter Kreuk; seconded by: Eha Naylor that the budget as presented be approved with change to GS bursary to $1,500 and the Northern Research bursary to $5,000. CARRIED.

Motion: C. Sears moves; C. Paine seconds that the Strategic Plan as presented be approved. CARRIED.

April 5, 2018 Toronto, ON, in association with CSLA Congress

Motion: Moved by Peter K; seconded by Wendy that the 2018 Budget be approved with $2,400 to operating project support and $6K of Executive Director to an operating projects line item. CARRIED.

Motion: Moved Peter B, seconded by Cecelia that starting January 1, 2019, LACF will allocate 10% of all donated income to administration; accepting donations to unfunded endowment targets, and accepting any contra-indications in existing agreements. CARRIED.

Motion: Moved by Arnis, seconded by Karen, that all agreements as of April 5 2018 are automatically subject to the administration fee, unless otherwise agreed.

Motion: Moved by Karen, seconded by Wendy, to extend by one year (in budget 2018), the transitional 3-year period of awarding six scholarships, one per accredited program in Canada, in order to continue the endowment of the last four school scholarships. CARRIED.

Motion: Moved by Cathy, seconded by Faye that LACF established a new National Scholarship to honor the significant contribution of Frederic G. Todd to Landscape Architecture in Canada. The LACF - Frederick G. Todd Scholarship would become a LACF National Award. CARRIED

Motion: Moved by Karen, seconded by Sara that a scholarship task force be established, with a time horizon of approximately two years. Sara will chair the task force. Members will be Peter K, Ceclia and Cynthia Girling (UBC). The task force will work on policies for the scholarships, including one for the Todd Scholarship, develop terms of reference for a scholarship committee, and recommend committee members. CARRIED.

Motion: Moved by Faye; seconded by Karen, that the Board the current Grants Jury as members of the Grants Committee, with updates in the fall. CARRIED.

Motion: Moved by Peter K; seconded by Wendy, that the Board approves the MOU with the BCSLA for the Robillard Scholarship. CARRIED.

Motion: Moved by Peter K, seconded by Faye, that the Board approves the Fundraising, Thank You Gunter Schoch and Special Grants Policies. CARRIED.

Motion: Moved by Karen; seconded by Faye, that the Board approves the Terms of References for the Executive Committee, Governance Committee and Grants Committee. CARRIED.

November 14th 2016

Motion: Moved by Peter Brinks, seconded by Ed Versteeg: That Peter Kreuk, LACF Treasurer, be authorized to set up a banking account with Vancity Credit Union and the signing officiers be Peter Kreuk, Jane Durante and Randal Sharp. CARRIED

Motion: Moved by Cecelia Paine and seconded by Ed Versteeg: LACF to create a LACF-SALA Scholarship Fund (provisional name) in keeping with the current Scholarship intent. CARRIED

Motion: Moved by Eha Naylor and seconded by Cecelia Paine: That LACF creates a LACF- OALA Scholarship fund (provisional name). This fund will be used for the initial fund raising in order to endow the 3 Ontario Scholarships. CARRIED

Motion: Moved by Cathy Sears and seconded by Wendy Graham: That LACF creates a LACF-Uof Calgary Scholarship Fund (provisional name). CARRIED

Motion: Moved by Faye Langmaid and seconded by Wendy Graham: That the GSB be approved as submitted. CARRIED

June 23, 2016 – Fort Garry Hotel, Winnipeg (CSLA Congress)

Motion: Karen LeGresley Hamre moved; seconded by Ron Middleton, that these by-law changes be brought forward to membership:

1. Nominating Committee changes:

   Nominating Committee

   a) The Nominating Committee shall be a standing committee consisting of three (3) persons to be appointed by the President, subject to approval by the Board. It shall consist of one Board Member, who shall act as committee chair, one Member designated from and by the CSLA Board of Governors, and one CSLA Fellow at large

   Proposed change to:

   ...the Past President, or failing this, another Board Member, who shall act as Committee Chair, one Member designated from and by the CSLA Board of Directors, and one CSLA Fellow at Large.

2. Annual meeting changes:

   Remove the following definition:

   - Annual Board Meeting is a face to face meeting held in conjunction with the CSLA Annual Congress;

   The following definition:

   - Annual Members Meeting is a face to face meeting held in conjunction with the CSLA Annual Congress;

   Proposed change to:

- Annual Members Meeting is a face to face meeting or meeting held by electronic means held in conjunction with the CSLA Annual Congress or AGM;

CARRIED.

Motion: Moved by Don Hester; seconded by: Eha Naylor that the budget as presented be approved. CARRIED.

Motion: Ron Middleton moved; seconded by Don Hester, to add Randy Sharp and Jane Durante as signing authorities, and delete Paulette Vinette as signing authority. CARRIED.

Motion: Moved by Wendy Graham; seconded by Natalie Walliser that we buy five $550 for World Design Summit Montreal (i.e., before end of July), used to augment the grant program for students. Discussion: we have time to determine exactly how these tickets would be given to students. At worst, LACF members could re-purchase them. CARRIED.

April 28, 2016 – Go to Meeting Webinar

Motion: Moved by C. Paine and seconded by K. Le Gresley Hamre that

1) The LACF Scholarship program will include one national scholarship named the LACF Andre Schwabenbauer National Scholarship that will be endowed to provide an *extra-significant* scholarship awarded annually to an outstanding student in the final year of a CSLA accredited LA program in Canada.

2) The name of the current Andre Schwabenbauer Scholarship be changed to the LACF Andre Schwabenbauer National Scholarship.

3) in order to transition to a combination of a National Scholarship and Directed Scholarship for each program, a budget allocating $1,000 to each of the accredited LA schools be sustained over the next three years. In year four there will be only one LACF Andre Schwabenbauer National Scholarship.

CARRIED

MOTION: Moved by K. LeGresley Hamre and seconded by W. Graham that

1) LACF will work with components to establish directed scholarship awards on an annual basis for each of the accredited LA programs in Canada in collaboration with component associations where these programs exist. (Currently UBC, University of Manitoba, University of Guelph (2), University of Toronto, Université de Montréal.)

2) LACF approves the establishment of a specific endowment fund and the creation of the directed Scholarship named LACF / UBC Scholarship in Landscape Architecture, as proposed by BCSLA

3) LACF approves the establishment of an endowment fund and a directed Scholarship called LACF / AAPQ 50th Anniversary Commemorative Scholarship for the Université de Montréal. (Provisional name to be discussed with AAPQ and the Université de Montréal.)

LACF-FAPC approuve l'établissement d'un fonds de dotation spécifique pour la Bourse d'Étude LACF-FAPC / AAPQ Bourse d'étude commémorative du 50ième de l'AAPQ, dédiée pour un étudiant en architecture de paysage de l'Université de Montréal.

Nom provisoire à discuter avec l'AAPQ et l'Université de MontréaL.

4) A transition period of 3 years (2016-17-18), is proposed to fully establish the endowment for these Scholarships. LACF will award during this period an Andre Schwabenbauer Scholarship of 1,000$ per program per year. If during this period a Scholarship is fully endowed it will be able to also start awarding a distinct Scholarship from its endowment, thus receiving both the Schwabenbauer and the Partnered Scholarships.

5) The LACF Scholarship program will establish other directed and partnered scholarships (to be determined) based on criteria agreed upon by the partners.

CARRIED

Motion: Moved by E. Versteeg and seconded by K. LeGresley Hamre that the LACF scholarship program be expanded to include external scholarships in partnership with like-minded parties, (such as firms, individuals, organizations, suppliers, sponsors etc.) according to criteria established and agreed upon by the parties involved. CARRIED

Motion: Moved by W. Graham and seconded by K. LeGresley Hamre that

1) The LACF bursary program be expanded to include new bursaries aligned with the values of LACF on a case by case basis and,

2) LACF approves the establishment of the LACF Northern Research Bursary Fund as proposed by NWTALA.

Motion: Moved by F. Langmaid and seconded by C. Sears that P. Kreuk be appointed as Treasurer upon D. Hester's resignation date. CARRIED

September 22, 2015

Motion: LACF is a national organisation and as such, should issue all corporate communications in both official languages.

May 13, 2014 – Chateau Laurier Hotel, Ottawa

Motion: That the Board waive the need for an auditor to review the financial records. Moved: C. Patterson. Seconded: K. LeGresley Hamre. CARRIED.

Motion: That the Board engage the services of Greg Clark to do the Compilation Review and Charity Tax Return for 2014. Moved: D. Hester. Seconded: V. Asselin. CARRIED.

Motion: That grants will run for a maximum of four years at which time they must be complete or they will be terminated. Moved: F. Langmaid; seconded D. Hester. CARRIED

Motion: That the LACF Board approves an additional $3,500 in the 2014 budget to cover the cost of translation of the website. Moved: W.Graham. Seconded: P. Kruek. CARRIED.

Motion: That the Terms of Reference for the Gunter Schoch Bursary Fund be approved as received. Moved: F. Langmaid. Seconded: R. Middleton. CARRIED.

Motion: That the LACF budget be approved as amended by the Actions noted above. Moved: D. Hester. Seconded: E. Naylor. CARRIED.

July 13, 2013 – Regina

Motion: *That the Board waives, in 2013, the requirement in the Bylaws for hiring a public accountant to perform an audit until such time as the funding level dictates that an audit be required.*
Moved: R. Middleton Seconded: D. Hester CARRIED.

Motion: *That LACF engage Greg Clark to do the Compilation Review and charity tax return for 2013.*
Moved: K. LeGresley Hamre Seconded: D. Hester CARRIED.

Motion: *That LACF waives the condition of 60 days' notice for Bylaw changes.*
Moved: D. Hester Seconded: C. Sears CARRIED.

Motion: *That the LACF by-laws be amended as follows (note: motion incorporates friendly amendments suggested by Board members)*:

1. Replace Section 4.1 including all sub-sections with the following:

Section 4.1 Categories

4.1.1 Membership shall comprise all individuals who have donated a minimum amount set from time to time by the Board to the LACF in the calendar year preceding the Annual Member Meeting.

4.1.2 Where a donation is made by a firm or other organization that firm or organization may designate an individual to represent it as a Member.

2. Replace Section 4.3 including all sub-sections with the following:

Section 4.3 Term of Membership

4.3.1 The term of Membership shall extend to the end of the calendar year of the Annual Member Meeting referenced in 4.1.1.

4.3.2 Membership will be extended as long as the member makes annual donations to the LACF of the minimum amount set by the Board.

3. Replace Section 9.3 including all sub-sections with the following:

Section 9.3 Quorum

9.3.1 At any Member Meeting, the quorum is ten (10) Members present in person or by proxy, as verified by the Secretary. Should the number of Members present in person or by proxy at a Member Meeting fall below the number required for a quorum, there can be no further valid transaction of business until a quorum is again present.

Moved by R. Middleton Seconded by Cam Patterson CARRIED

Motion: *That the minimum donation required for membership be $100.00 in the LACF.*
Moved by R. Middleton Seconded by Karen LeGresley Hamre CARRIED

Motion: *That LACF adopt the 'spirit' of a new branding (logo) that will be at the core of the design and development of a new image and communication strategy for LACF (four colour version).*
Moved: C.Patterson. Seconded: P. Kreuk. CARRIED.

Motion: *That LACF budget an upset limit of $10,000 for the renewal and redesign of the LACF website according to the 'spirit' of the proposal put forth in the Website Report and offer the services to from Luna Group of Vancouver. (The budget does not include translation or posting information after completion).*
Moved: P. Kreuk. Seconded: W. Graham. CARRIED.

Motion: *That LACF charge the Task Forces of Fundraising and Communication to overse (review,revise,develop) content for the website according to 3 basic themes:*
.1 Coordination – design, implementation and information management, communication, strategy;
.2 Content revision and review – about us, history, news, grant program, scholarships, archives;
.3 Development – fund-raising, support, donation administration, planned giving, membership, donor and corporate recognition, LA shop, financial and legal aspects.
Moved: P. Kreuk. Seconded: T. Baker. CARRIED.

Motion: *That LACF engage Luna Group based on their offer of services for an upset limit of $10,000 and move forward on the renewal of LACF website with the aim of completing a first phase of the refresh by end of 2013.*
Moved: W.Graham. Seconded: T. Baker. CARRIED.

Motion: *That the LACF budget be approved as amended.*
Moved: K. LeGresley Hamre Seconded: D. Hester CARRIED.

September 29, 2010 – by email

Motion: Moved by D. Hester and seconded by F. Langmaid that LACF contribute $2,000 towards the documentary of Cornelia Oberlander.

Discussion: J. Melvin questioned if LACF can donate money to other foundations, and if there is still a funding shortfall for the project. Syd Kraft (LACF Auditor) responded that one charity can make a donation to another charity. Linda Irvine (CSLA Past President) stated that Janet Rosenberg is fundraising for the remaining $2,000 shortfall, and that she is confident that she can obtain her target.

CARRIED

August 19, 2010 – Crowne Plaza Chateau Lacombe, Edmonton

Motion: That Syd Kraft be reappointed as the Foundation's auditor for 2011. Moved: D. Hester. Seconded: J. Taylor. CARRIED

Motion: That the Finance Committee manage the day-to-day financial affairs of LACF. Any policy changes will be brought to the Board. Moved: V. Asselin. Seconded: R. Middleton. CARRIED

Motion: That the actions of the Finance Committee to have the National Bank manage LACF's accounts be ratified. Moved: D. Hester. Seconded: T. Baker. CARRIED

Motion: That the LACF Administrator Kari MacKinnon be paid a flat rate of $100.00/month. Moved: D. Hester. Seconded: C. Patterson. CARRIED

Motion: That the annual grants be funded at $20,000 for 2011, with another $1,000 allocated to the Andre Schwabenbauer scholarship, and $1,000 to the Frances Blue archive, for a total disbursement of $22,000 for 2011. Moved: F. Langmaid Seconded: D. Hester. CARRIED

Motion: That C. Sears be elected to the Board. Moved: C. Patterson. Seconded: J. Taylor. CARRIED; APPROVED BY ACCLAMATION

Motion: That P. Kreuk, F. Langmaid, J. Melvin, and R. Middleton be re-elected to the Board. Moved: V. Asselin. Seconded: J. Taylor. CARRIED; APPROVED BY ACCLAMATION

Motion: That the Officers of the Board be re-appointed for one year. Moved: J. Taylor. Seconded: D. Hester. CARRIED

October 30, 2009 – by email

Motion: Moved by Faye Langmaid and seconded by Peter Kreuk that Cynthia Cohlmeyer, FCSLA, MALA, and Jeff Phillips, FCSLA, BCSLA, be appointed as members of the LACF grants jury. CARRIED

August 15, 2009 – Sheraton Centre Hotel, Toronto

Motion: That the new auditors for the 2009 Financial Year be awarded to Cambridge Accounting & Tax Consultants. Moved: D. Hester. Seconded: Cam Patterson. CARRIED

Motion: That grant monies that are awarded through Universities be passed on to the grant recipient and further that Universities do not retain a percentage or a fee for administration.

Moved: J. Taylor. Seconded: R. Middleton. CARRIED

Motion: That the Board allocate $4,000 in the Budget for the services and office expenses of Kari MacKinnon, Administrator for 2010.

Moved: V. Asselin. Seconded: F. Langmaid. CARRIED

Motion: That LACF bestow two Schwabenbauer Awards in 2010 to the University of Guelph, one for each accredited program in Landscape Architecture. Moved: C. Patterson. Seconded: R. Middleton CARRIED

Motion: That $20,000 be awarded in research grants, two $1,000 scholarships be awarded from the A. Schwabenbauer Fund and a $1000 grant be allocated to the France Blue Archive in 2010 and further that these amounts be re-evaluated in in 6 months time. Moved: F. Langmaid. Seconded: D. Hester CARRIED

Motion: That C. Patterson, V. Asselin and C. Paine be re-elected to the Board for a three-year term. Moved: J. Taylor. Seconded: R. Middleton

Motion: That officers of the Board's duties be extended for one year. Moved: J. Taylor. Seconded: T. Baker.

December 5, 2008 – by email

Motion: Moved by Cam Patterson and seconded by Faye Langmaid that $8,000 in additional funding for the Special 75th Anniversary Issue of Landscapes/Paysages be disbursed in 2008.

Jim Melvin amended the motion by adding: and that the Landscapes Paysages provide the LACF with a full page in the magazine to illustrate and promote the LACF at no additional cost, and that the LACF board in addition approve $2,000.00 for the art work and production of the material to fill the page.

CARRIED

March 1, 2008 – Hilton Hotel, Quebec City

Motion: That Donald A. Bell, CGA, be reappointed as the Foundation's auditor for 2008, for a remuneration not to exceed $200. Moved: G. Schoch. Seconded: F. Langmaid. CARRIED

Motion: That the Liability insurance policy be renewed upon its expiration. Moved: G. Schoch. Seconded: P. Kreuk. CARRIED

Motion: That the regular grants remain at $18,000 for 2009. Moved: J. Melvin Seconded: P. Kreuk. CARRIED

Motion: That up to $1,000 be budgeted to revamp the LACF website in 2008. Moved: J. Taylor. Seconded: F. Langmaid. CARRIED

Motion: That a $1,000 scholarship be awarded from the A. Schwabenbauer Fund in 2008. Moved: R. Middleton. Seconded: J. Taylor. CARRIED

Motion: That a $1,000 grant be allocated to the Frances Blue archive in 2008. Moved: P. Kreuk. Seconded: J. Taylor. CARRIED

Motion: That a $2,000 grant be allocated for development of the LACF website in 2009. Moved: J. Taylor. Seconded: R. Middleton. CARRIED

Motion: That $500/issue be granted to Landscapes Paysages in 2009. Moved: J. Melvin. Seconded: J. Taylor. CARRIED

Motion: That a $1,000 scholarship be awarded from the A. Schwabenbauer Fund in 2009. Moved: G. Schoch. Seconded: J. Melvin. CARRIED.

Motion: That a $1,000 grant be allocated to the Frances Blue archive in 2009. Moved: J. Melvin. Seconded: G. Schoch. CARRIED.

Motion: That A. Budrevics, D. Hester, J. MacLeod, and D. Paterson be re-elected, and that T. Baker be elected to the Board. Moved: J. Taylor. Seconded: G. Schoch. CARRIED

Motion: That K. MacKinnon be hired at a rate of $15/hour to administer the LACF to an upset limit of $4,000 per year plus expenses. Moved: J. Melvin. Seconded: J. Taylor. CARRIED

November 2, 2010 – by email

Motion: Moved by D. Hester and seconded by R. Middleton to rescind the motion approved at our meeting in Edmonton, August 2010 to appoint Syd Kraft as our Accountant/Auditor for 2010, effective November 2010. CARRIED.

Motion: Moved by D. Hester and seconded by R. Middleton to APPOINT Greg Clark, G.C.A.T. Inc. as our Accountant and Auditor for the remainder of 2010 and for 2011, effective November 10, 2010. CARRIED.

February 28, 2007 – Parque Central Hotel, Havana, Cuba

Motion: That Donald A. Bell, CGA, be reappointed as the Foundation's auditor for 2007, for a remuneration not to exceed $100. Moved: G. Schoch. Seconded: J. MacLeod. CARRIED

Motion: That up to $5,000 be budgeted to revamp the LACF website in 2007 Moved: J. Melvin. Seconded: J. Taylor. CARRIED

Motion: That a $1,000 grant per issue be awarded for Landscapes/Paysages translation in 2007. Moved: V. Asselin. Seconded: J. MacLeod. CARRIED

Motion: That at $1,000 grant be awarded to the Frances Blue archive in 2007. Moved: J. Taylor Seconded: V. Asselin. CARRIED

Motion: That $8,000 be allocated for regular grants in 2008, and $10,000 be awarded to Ron Williams for the English translation of his book, as the Foundation's CSLA Legacy project. Moved: Jim Melvin Seconded: J. Taylor. CARRIED

Motion: That a $1,000 grant be awarded to the Frances Blue archives in 2008. Moved: J. Taylor Seconded: G. Schoch CARRIED

Motion: That the Board be authorized to hold meetings by teleconference. Moved: J. Melvin Seconded: V. Asselin CARRIED

Motion: That up to $1,000 be budgeted for the Administrative Assistant's remuneration. Moved: J. Taylor Seconded: J. MacLeod CARRIED

June 15, 2006 – Hyatt Regency Hotel, Vancouver

Motion: That the audited financial statement for 2005 be accepted. Moved: D. Paterson. Seconded: V. Asselin. CARRIED

Motion: That Donald A. Bell, CGA, be reappointed as the Foundation's auditor for 2006, for a remuneration not to exceed $200. Moved: G. Schoch. Seconded: D. Hester. CARRIED

Motion: That the Investment Policy Statement, dated June 2006 be adopted. Moved: D. Paterson Seconded: V. Asselin. CARRIED

Motion: That the first scholarship in the amount of $1,000 to be awarded this fall to a student at the University of Manitoba and that this will be continued annually on a rotating basis among all landscape architectural programs in Canada. Moved: D. Hester. Seconded: D. Paterson. CARRIED

Motion: That the level of grants for 2007 should be approximately $20,000. Moved: D. Heste. Seconded: R. Middleton. CARRIED

August 19, 2004 – Fort Garry Hotel, Winnipeg

Motion: That Donald A. Bell, CGA, be reappointed as the Foundation's auditor for 2005, for a remuneration not to exceed $200.00. Moved: G. Schoch Seconded: J. Melvin CARRIED

Motion: That up to $10,000 over 2005-2006 be made available to support development of promotional materials for the Vancouver Congress 06 charity fundraising event, for purposes that may include developing text, translation, printing and other associated costs. Moved: J. Melvin Seconded: R. Middleton. CARRIED

Motion: That up to $10,000 over 2005-2006 be made available to support development of promotional materials for the Vancouver Congress 06 charity fundraising event, for purposes that may include developing text, translation, printing and other associated costs. Moved: J. Melvin Seconded: R. Middleton. CARRIED

Motion: That Section 8.1.4 a) of the new bylaws be amended to read: The majority of committee members shall be members in good standing of the CSLA, representing the regions of Canada as much as possible. Moved: D. Hester Seconded: P. Kreuk. CARRIED

Motion: Membership in committees need not be limited to members of the Board, but may also consist of members in good standing of the CSLA and other professions. Moved: C. Paine. Seconded: A. Budrevics. CARRIED

Motion: That the LACF Bylaws, dated July 2005 Revision, and as amended at this meeting on August 19, 2005, be approved and adopted, pending approval by Corporations Canada. Moved: C. Paine. Seconded: P. Kreuk. CARRIED

Motion: That the current Bylaws be rescinded, pending approval of the new Bylaws by Corporations Canada. Moved: G. Schoch. Seconded: C. Paine

Motion: The Investment Policy Statement prepared for LACF by Ed Balecewich FMA, from Bieber Securities Inc. be tabled and reviewed over the coming year, to include exploring "green" and "responsible" investments that fit with the overall goals of LACF. Moved: J. MacLeod. Seconded: F. Langmaid. CARRIED

Motion: That the table on pages 5 and 8 of the Bieber report of July 25, 2005, outlining target, minimum and maximum allocations for cash and money market securities, fixed income instruments, and equities, be approved. Moved: D. Hester. Seconded: R. Middleton. CARRIED

Motion: That a total of $20,000 be approved for annual grants in 2005, with limits of up to $10,000 for individuals and $2,000 for students; and that an additional amount of up to $10,000 be allocated in 2006 for CSLA-related projects or a special issue on research published through Landscapes/Paysages. Moved: F. Langmaid. Seconded: D. Hester. CARRIED

Motion: That up to $10,000 in special grants be allocated to support CSLA strategic research, but only if expended in 2005. Moved: J. Melvin. Seconded: F. Langmaid. CARRIED

Motion: Direction for the Executive Committee to investigate opportunities and implications of establishing the Frances Blue Landscape Architecture Archives at the Univ. of Guelph, and authorization to spend up to $5000 in 2005 in support of this effort. Moved: R. Middleton Seconded: A. Budrevics. CARRIED

Motion: The Executive Committee is authorized to spend up to $1000 on the cost of liability insurance. Moved: C. Paine. Seconded: J. Melvin. CARRIED

June 18, 2004 – Fairmont Newfoundland Hotel – St. John's

Motion: That D. Hester be appointed as LACF Board member and as alternate signing officer for the Foundation's financial accounts. Moved: G. Schoch. Seconded: J. Melvin. CARRIED

Motion: That P. Kreuk be appointed as B.C. Representative on the LACF Board. Moved: D. Hester Seconded: J. Melvin. CARRIED

Motion: That A. Budrevics be appointed to the LACF Board and to assist the Treasurer in developing an investment policy (see item 6.5). Moved: P. Kreuk. Seconded: D. Hester. CARRIED

Motion: That an amount not to exceed $2,000 be set aside for fund raising development and that the President be asked to work out details for engaging F. Pauzé and her husband in this activity. Moved: J. Melvin. Seconded: D. Hester. CARRIED

Motion: That a total of $12,000 be set aside for 2005 grants, divided into $8,000 for regular grants, including $1,000 for student projects, and $1,000 for each of the four 2005 issues of the L/P magazine. Moved: G. Schoch. Seconded: P. Kreuk. CARRIED

Motion: That J. Taylor be asked to continue his presidency for one more year (until August 2005) Moved: D. Hester. Seconded: P. Kreuk. CARRIED

Motion: That C. Paine be asked to serve as LACF President commencing in August 2005. Motion: P. Kreuk. Seconded: D. Hester. CARRIED

Motion: That an amount not to exceed $1,000 be set aside for expert assistance in the development of new by-laws and an investment policy. Moved: A. Budrevics. Seconded: P. Kreuk. CARRIED