

Information about the Entrant:

Name:	
Address:	
Telephone:	
Email:	

Information about the Proposal:

Name of the Project:	
Application type:	<input type="checkbox"/> Annual Grant Program Request (Professionals & PhD, Max. \$10,000) <input type="checkbox"/> Student Request (Bachelor's & Master's Students, Max. \$2,500)
Amount Requested:	

Support Material:

Applicants are required to provide the following information in their submissions. **Late or incomplete applications will not be accepted.**

Submissions must be sent in one zip file to lacf-fapc@csla-aapc.ca which includes individual graphics and a word file for Item #2 below and a consolidated pdf for the project submission, Items #3-7. Receipt will be confirmed. **The deadline is November 19th at midnight in the time zone from which you are applying.**

✓	ITEM
	1. THE COMPLETED APPLICATION FORM: This completed form must be included with your application.
	2. STATEMENT: Concise statement of significance of the proposed project, not to exceed 100 words , accompanied by up to three (3) separate high resolution graphics (jpeg or tiff), suitable for posting the successful applicants to the LACF website and social media.
	3. DESCRIPTION: Include sufficient information to clearly demonstrate how the proposed project meets the evaluation criteria stated in the Grants Application Information, not to exceed 5 pages .
	4. SCHEDULE: A timetable for undertaking and completing the project, bearing in mind that projects are to be completed within the year they are funded.
	5. BUDGET: A detailed budget including other funding sources and how the requested funds will be spent. (Not Required for Student Applications).
	6. PRODUCTION AND COMMUNICATION PLAN: A clear statement of the end-product to be produced and how or where publication, presentation or communication of the grant results will be achieved.
	7. RESUME: A resume of the prime applicant (no more than 5 pages) and project associates and a profile of the team organization, if relevant.
	8. LETTERS OF SUPPORT: Letters of support for the proposed project (minimum 2), preferably from a community group, client or user or an arms-length landscape architect or related professional.