



## LACF Frederick Gage Todd National Scholarship (FGTNS) Application Form and Checklist

### 1./ Application Form

To apply for the FGTNS award, complete the following Application Form and Checklist. Refer also to: [FGTNS Application Procedure and Submission Requirements / 2020](#) for full requirement details.

Submission deadline is on or before **May 1, 2020**.

Student Name:	
Applicant Number (as designated by LACF):	
University and Program Name in Which Student is Enrolled Full-Time in the Fall of 2020:	
University Address:	
Student Home Address:	
Student Telephone No.:	
Student Email Address:	
Is the applicant a Canadian citizen?	<input type="checkbox"/> YES <input type="checkbox"/> NO (If no, please respond to the following question.)
Is proof of resident status in Canada attached?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is a copy of the unofficial transcript, which shows your name, attached to this form?	<input type="checkbox"/> YES <input type="checkbox"/> NO (Note that a second copy of your transcript with your name and university identifiers redacted must also be included as indicated in no. 6 of the checklist on the following page.)

**Note:** Proof of resident status and academic transcript documents that include applicant's name and the name of the university are to be attached to this application document. These combined documents will be kept confidential, used for administrative purposes only and will not be made available to members of the jury.

## 2./ Submission Entry\_ Summary Checklist

The summary checklist below is provided to ensure that all required information has been included in the applicant’s Submission Entry. **The applicant shall check to confirm each item and must ensure that their name and any information identifying their university is redacted in the submission.**

Ensure all items below are checked.

	1) <b>Resumé</b> – include relevant education, employment, volunteer activities, awards and publications (maximum 2 pages).
	2) <b>Personal statement</b> – a brief personal biography, your approach to landscape architecture and why you qualify for this award (maximum 1 page).
	3) <b>Approach</b> – details on how your interests, approach to landscape architecture and commitment will help to achieve sustainable ecosystems and healthy human habitats in Canada (maximum 2 pages).
	4) <b>Portfolio</b> – graphic examples of your landscape architectural work that best demonstrates your design ability, clearly setting out your role in any teamwork that is included (maximum 5 pages).
	5) <b>Letters of reference</b> - a maximum of three letters. At least one letter of reference must be from a full-time landscape architecture faculty member. All letters must refrain from using the applicant’s name; school or firm letterheads etc. <i>Students are responsible for reviewing all documents to ensure that their name or the university identifier does not appear on any documents.</i>
	6) <b>Unofficial academic transcript</b> with applicant’s name, student number, address and all university or other personal identifiers redacted.

**NOTE:** Applicants shall submit their Application Form and Submission by email to: [lacf-fapc@csla-aapc.ca](mailto:lacf-fapc@csla-aapc.ca) with the subject line: *Applicant Number\_2020 FGTNS*.

- The email shall contain a single zip attachment named as follows:  
*First and Last Name\_Applicant Number\_FGTNS\_2020*.
- This attachment shall include 2 distinct folders including:
  - .1) A PDF file of the completed Application Form and required attachment(s) named:  
*First and Last Name\_Applicant Number\_Application Form\_ FGTNS\_2020*; and
  - .2) A PDF file of the applicant’s submission with all identifiers redacted named:  
*Applicant Number\_Submission Entry\_FGTNS\_2020*.