



LANDSCAPE ARCHITECTURE CANADA FOUNDATION
FONDATION DE L'ARCHITECTURE DE PAYSAGE DU CANADA

2018 ANNUAL MEMBERS MEETING AGENDA

April 6 2018 12h00 EDT

Held in conjunction with the CSLA Congress, Toronto

Present: Vincent Asselin, Wendy Graham, Don Hester, Faye Langmaid, Peter Kruek, Sara Jane Gruetzner, K. LeGresley Hamre, Cecelia Paine, Todd Reade, Jill Robertson, Arnis Budrevics, Virginia Burt, Linda Irvine

NOTE: I noticed one additional attendee (a woman) part-way through the meeting, but did not get her name

By Phone: Gerry Eckford

Notes by: K. LeGresley Hamre

1. Call to Order and Welcome to Guests

V. Asselin welcomed all members and called the meeting to order at 12:40

2. Notice of Meeting and Establishment of Quorum

Quorum is 10; established. President confirmed notice was given to members in accordance with by-laws.

3. Adoption of Agenda

Motion: Moved by V. Burt, seconded by P. Kreuk; that the agenda be approved as presented.
CARRIED.

4. Adoption of Minutes of the last LACF Annual Members Meeting held June 1, 2017 by teleconference

Motion: Moved by F. Langmaid, seconded by D. Hester that the minutes of the June 2017 AMM be approved as presented.
CARRIED.

5. Annual Report and President's Report – V. Asselin

The President reported that it has been a good year for fundraising, and we established a new scholarship fund this year (Robillard BCSLA). The funds have been well spent on grants (research and communications), as well as scholarships to all the accredited schools.

As some background, LACF supports the values associated with the profession of landscape architecture, but grants are given to any profession that supports those values. LACF started 30 years ago with a goal of having an endowment fund of \$500K; we've well surpassed that and are well on our way to having \$1M in the endowment. At first there were no scholarships other than for research. Then the Andre Schwabenbauer scholarship was started, which rotated as one scholarship between all the schools for many years.

About 3 ½ years ago LACF decided to push towards having a LACF scholarship for each of the accredited schools. This should help bring in the best candidates for the profession. UBC was the first school with a fully endowed scholarship (\$35K). P. Kreuk was the champion for that scholarship. Montreal's program was fully endowed as of November 2017. Champions included V. Asselin, W. Graham, and J. Landry. We hope that the three Ontario programs are fully endowed this year, as well as Manitoba. There are of course other scholarships, e.g., OALA, that are available to students. BCSLA found that their scholarship was only growing through investment in GIC's; the return on investment (ROI) for LACF funds tends to be about 3x the amount of GICs. Hence BCSLA decided to partner with LACF on their scholarship.

S. Gruetzner and T. Reade updated the group on the University of Calgary accreditation process and scholarship. The final accreditation review meeting is planned before the end of April. No significant deficiencies have been identified, so accreditation looks likely. S. Gruetzner is championing getting a scholarship in place now, so it will be endowed once the school is fully accredited.

V. Asselin described that LACF has started to tap into suppliers/trades for funding. Maglin supported LACF with \$10K at gala last year; we are hoping to get their support again this year. We are trying to cultivate other industry partnerships.

For the upcoming year, we will continue with our fundraising, including the Governor General event. Nominees for the GG are due April 15th. Once nominees are evaluated, LACF will discuss with CSLA the possibility of a joint event.

The President asked W. Graham to describe the expected Don Graham Bursary. D. Graham left a \$10K bequest to LACF; the Graham family added \$10K; and in memorium donations added another \$5K. The family will submit a proposal for what will likely be a bursary focused on communications.

Discussion: Having an investment fund (endowment) of \$35K means LACF can give about \$1000 annually in perpetuity (i.e., rely on the ROI to fund the program, and not have to touch the endowment). This provides stability for the scholarships, and allows uncommitted funds to go to grants, special projects etc.

The history of the Gunter Schoch fund was described. G. Schoch was LACF treasurer; CSLA treasurer; and generally involved in the profession. He established a bursary fund in 1998 and continued to invest in the fund annually until his death last year. The bursary was oriented to history of landscape and landscape architects in Canada. V. Asselin updated the policy for disbursement of the fund with G. Schoch shortly before his death. G. Schoch was very happy to know that LACF was taking good care of the fund.

The Northern bursary was described. This was not intended to be an endowed fund, but to give out about \$5K annually over five years. This year (2018) is the first time the bursary is being awarded, being \$2K to a student (\$2K being a typical student research grant).

The growth in programs and funds available has meant we are trying to streamline and document our policies and processes. The President thanked the governance committee for work in that regard.

6. **Treasurer's Report** – Peter Kreuk

The treasurer's report was available on-line with the agenda. P. Kreuk highlighted that as of Dec 31st, 2017 LACF has about \$745K in total assets. The operating/general fund (i.e., unallocated) is about \$352K. Each of the accounts (e.g., Peter Klynstra, SALA, UBC) are all accounted for separately. The

scholarship funds can continue to grow, even once endowed. BSCLA intends to add money to the Robillard fund.

Although each scholarship recommends a recipient annually, LACF is responsible for finalizing the recipient. To be in keeping with Canada Revenue Agency (CRA) requirements, we have established a LACF scholarship task force to review the recommended recipients and recommend approval to the Board.

7. Other reports

Due to a late start from a longer key-note speaker session, the grants and governance reports were tabled as given on-line, to allow the meeting to proceed to voting matters. The president thanked F. Langmaid and other Grants committee members for their ongoing work, and K. LeGresley Hamre and other Governance committee members for their hard work in the last several months.

8. Nominating Committee

Motion: Moved by C. Paine, seconded by D. Hester: That the following candidates who now serve on the LACF Board be elected to serve as Directors of the Board of the Landscape Architecture Canada Foundation from 2018 to 2021.

- Vincent Asselin, FCSLA, AAPQ
- Cecelia Paine, FCSLA, OALA
- Ed Versteeg, CSLA, APALA
- Natalie Walliser, CSLA, SALA

CARRIED.

Action: C. Paine thanked outgoing members P. Briggs and R. Middleton, and requested that the President, on behalf of the Board, formally thank Ron Middleton and Peter Briggs for their service to LACF, with special thanks to Ron for his long-time service on the Executive Committee and to Peter for his contributions to fund-raising in support of LACF programs.

Motion: Moved by C. Paine, seconded by P. Briggs, that the following candidates be elected to a three-year term as Director starting in 2018:

- Gerry Eckford, FCSLA, BCSLA
- Jill Robertson, CSLA, OALA

C. Paine noted that G. Eckford has served extensively with CSLA, BCSLA, and LACF jury; and that J. Robertson helped organize the CSLA congress with APALA and is now a principal with Dialogue in Edmonton. The President welcomed and congratulated both new directors.

No other nominations came from the floor.

9. Adjournment

The President thanked all who attended, and recognized the tremendous work carried by each Member of the Board; he also thanked all who have so generously contributed to LACF in the past year. Meeting was adjourned at 1:15 p.m.