



LANDSCAPE ARCHITECTURE CANADA FOUNDATION
FONDATION DE L'ARCHITECTURE DE PAYSAGE DU CANADA

MINUTES

2015 Annual Members Meeting

May 22, 2015 – Hilton Mexico City Reforma

3:34 PM – 6:18 PM

Attending (Board of Directors): W. Graham (Member, Communications Chair), E. Naylor (Member), C. Patterson, Member, Nominations Chair), C. Paine (Member, President)

Via Go-to-Meeting: D. Hester (Member, Treasurer, F. Langmaid (Member, Grants Chair), K. LeGresley Hamre, R. Middleton, C. Sears, E. Versteeg,

Guests: Carol Craig (CSLA President)

Members: P. Briggs, A. Budrevics, J. Landry, J. Taylor, D. Naylor

Member Proxies: V. Asselin, R. Crosby, D. Glenn, K. LeGresley Hamre, F. Langmaid, R. Middleton, D. Powell, C. Sears, E. Versteeg

Regrets: V. Asselin (Member, Vice President)

1. Call to Order

President C. Paine called the meeting to order at 3:47 PM welcoming members.

2. Notice of Meeting and Establishment of Quorum

P. Vinette stated that in accordance with Section 9 of the LACF By-laws, notice of this meeting was given prior to the 60-day requirements and it included proxy information. She added that a quorum requires 10 people in person or by proxy, and thus we have a quorum.

3. Adoption of Agenda

Motion: *That the Agenda be approved as presented.*

Moved: D. Hester. Seconded: J. Landry.

Two additions to the agenda were approved: J. Landry asked that a Canadian Landscape Charter request be added under New Business; P. Briggs asked that holding an LACF reverse auction at the CSLA Gala also be added.

Amended Motion: *That the amended Agenda be approved.* CARRIED.

4 Approval of the Minutes

Motion: *That the minutes of the May 31, 2014 meeting be approved.*

Moved: J. Taylor. Seconded: E. Naylor. CARRIED.

5. President's Report

C. Paine reported on LACF's numerous accomplishments over the past year, thanks to the generous contributions of its many volunteer leaders. She stated that they are summarized in the CSLA Annual Report (in her LACF President's Report section) which is on the lacf.ca website.

5. **President's Report** *continued* [

These accomplishments included: completion of the "Conversations Tour" for the Ron Williams book on the history of Canadian Landscape Architecture, revisions of our bylaws to comply with the new Not-for-Profit Corporations Act, welcoming 100 members (who donated \$100 or more in 2014), raising \$29,000 in the reverse auction conducted by P. Briggs at the 2014 CSLA Congress, and granting \$20,000 to projects as well as scholarships. The President concluded her remarks by thanking the numerous volunteers who made our success possible, especially departing Board members D. Glenn, C. Patterson and previous Board members T. Baker, and J. MacLeod.

Looking ahead, the President stated that we are embarking on developing a strategic plan for our Foundation, which will include a fund raising plan that hopefully will offer bequests and other methods of planned giving. She thanked the College of Fellows for continuing to be our key fund raising arm.

6. **Proposed By-law Amendments**

K. LeGresley Hamre reported on behalf of By-law Committee Chair V. Asselin. She explained the changes that are summarized in a written report posted on the LACF website and concern:

- Definitions of Meetings
- Proposals Nominating Directors at Annual Members' Meetings
- Quorum at Annual Members' Meetings
- Board Composition & Terms of Office.

Motion: That the LACF By-laws be amended as recommended by the Board of Directors.

Moved: C. Patterson. Seconded: D. Hester.

During the discussion it was clarified that the new Executive Director would ensure the amended By-laws were registered with the Federal Government's CRA and Industry Canada, and that LACF will clarify if e-ballots will be permitted at future Annual Members' Meetings.

CARRIED.

Action: Executive Director to file amended By-laws with government

Action: Executive Director to inquire if e-ballots will be permitted at future Annual Members' Meetings.

7. **Tabling of Reports**

The President explained that we would touch on the highlights of the work accomplished by our Committees', information that is also summarized in her President's Report in the CSLA Annual Report (on the LACF website).

7.1 **Treasurer's Report**

LACF Treasurer D. Hester reported that LACF had 100 members (donations of \$100+) in 2014, with over half donating between \$100 and \$200. Total donations in 2014 totaled \$57,103; special funds (Schwabebauer, Gunter Schoch and Peter Klynstra) represented \$20,649 of this. LACF's assets totaled \$488,617 at the end of the year; grants and expenses totaled \$36,277. He thanked the members of his Finance Committee P. Kreuk, FCSLA, BCSLA, R. Middleton, FCSLA, AALA and E. Naylor, FCSLA, OALA and Financial Administrator K. MacKinnon.

D. Hester responded to a question by explaining that much of the \$12,000 LACF expenditure to support the Ron Williams' Book Tour was expensed in the previous fiscal year. During the discussion it was suggested that LACF present its financials with a three year rolling comparison that includes actual numbers. This is to emphasize many projects take years to accomplish.

7.2 Grants Committee Report

F. Langmaid reported that eight grants were awarded for a total value of \$20,000 in 2014, to:

- Dr. Robert Corry, U of Guelph
- Daniel Roehr, Matt Gibbs, Lindsey Fryett, UBC
- Jon Woodside, Jeffrey Beaton, Victoria Bell
- Monica Geisbrecht, HTFC, Susan Algie, WAF
- Steven Logan, York University
- Chad Neufeld, Student, U of Guelph
- Mark Affum, Student, U of Guelph
- Kathleen Corey, Student, U of Guelph

Details of these projects are posted on the lacf.ca website. She thanked the jury members: G. Eckford, FCSLA, BCSLA, E. Versteeg, CSLA, APALA, G. Armour, CSLA, OALA, Daniel Chartier, FCSLA, AAPQ, C. Cohlmeier, CSLA, MALA and Karen LeGresley Hamre, FCSLA, NWTALA.

During a discussion, it was suggested that LACF share details of the work its grants support by linking its website pages to OALA and other component websites, as well as offering content for sector magazines. D. Taylor suggested that LACF explore allowing continuing education credits to those who conduct LACF grant work. P. Briggs suggested LACF consider incorporating the CLC into grant assessments, or encouraging applicants to relate their work to it.

7.3 Fund Raising Committee Report

C. Paine reported on behalf of Fund Raising Committee Chair P. Kreuk that two campaigns were run in 2014: A reverse auction which raised \$29,313 and the College of Fellows campaign \$26,541. \$1,251 was donated as well. The goal for this next year is to award a minimum \$1000 LACF scholarship annually to each accredited program of Landscape Architecture in Canada, and to fund raise beyond Landscape Architects (e.g. suppliers, clients and alumni). She thanked the members of the Fund Raising Committee Peter Kreuk, FCSLA, BCSLA, Chair, Cathy Sears, FCSLA, AALA and Randy Sharp, FCSLA, BCSLA.

7.4 Communications Committee Report

W. Graham summarized her Committee's achievements: a. Enhancements to www.lacf.ca (4000 new visits); b. Constant Contact eblasts from new LACF database; c. expanded French communications; and d. over \$10,000 received through online donations. Goals for the coming year include implementing an annual communications strategy, enhancing information and outreach through our website and other publications and welcoming and thanking new members. She thanked the members of her committee F. Langmaid, FCSLA, SALA, P. Kreuk, FCSLA, BCSLA, D. Hester, FCSLA, MALA, R. Middleton, FCSLA, AALA and also Paulette Vinette (LACF Executive Director), Marla Clarke and office of Durante Kreuk, BC and Michelle Legault (CSLA Executive Director).

7.5 Nominating Committee

Chair C. Patterson began by thanking his committee members: J. Taylor, FCSLA, OALA and J. Moran, OALA, CSLA Board of Directors representative. He presented a Slate of Nominees proposed by the Nominating Committee:

- Vincent Asselin, FCSLA, AAPQ
- Peter Briggs, NWTALA
- Ron Middleton, FCSLA, AALA
- Cecelia Paine, FCSLA, OALA
- Natalie Walliser, SALA

Board Members whose terms continue:

- Wendy Graham, FCSLA, AAPQ
- Don Hester, FCSLA, MALA
- Peter Kreuk, FCSLA, BCSLA

- Faye E. Langmaid, FCSLA, SALA
- Karen Le Gresley Hamre, FCSLA, NWTALA

7.5 Nominating Committee *continued*

- Eha Naylor, FCSLA, OALA
- Cathy Sears, FCSLA, AALA
- Randy Sharp, FCSLA, BCSLA
- Ed Versteeg, APALA (replaced Dan Glenn, APALA)

Motion: *That the Slate of Nominees be elected as recommended by the Nominating Committee.*

Moved: C. Patterson. Seconded: D. Naylor.

CARRIED. P. Briggs abstained.

8. New/Other Business

8.1 Canadian Landscape Charter

J. Landry informed the meeting of a new Canadian Landscape Charter (CLC) <http://www.csla-aapc.ca/clc> which seeks to reinforce the diversity of characteristics to be found in the Canadian provinces and territories while, at the same time, developing shared values articulated around a common vision which reflects how landscape architects professionally interact with all forms of landscape. His intention is to ask LACF to be a signatory; the CSLA and its components are supportive.

Action: J. Landry to submit a detailed written proposal to LACF specifying the level of support being sought for the Canadian Landscape Charter.

8.2 Conducting a Reverse Auction at CSLA Gala

P. Briggs offered to invite donation pledges at the CSLA Gala. Considerations included whether the reverse auction was special last year due to anniversary, and might not be considered that if done again; that there are many international delegates so may not be appropriate; that tax receipts could be issued for the reverse auction but not a raffle; that we need to reach out to previous reverse auction donates quite specifically; and that even a smaller amount that last year still is a success given appears as added funds (i.e., did not take away from College of Fellows fundraising efforts). It was agreed that he should work with C. Patterson's raffle and do what appears best at the time.

9. Adjournment

C. Paine thanked C. Patterson for his years of dedicated service on the Board of LACF, and Paulette for making her work as President easier.

Motion: *That the meeting be adjourned (at 6:18 PM)*

Moved: A. Budrevics

PVG/ May 2015