



LANDSCAPE ARCHITECTURE CANADA FOUNDATION  
FONDATION D'ARCHITECTURE DE PAYSAGE DU CANADA

## LACF GOVERNANCE COMMITTEE ANNUAL REPORT

### For Annual Members Meeting April 6 2018

The LACF Governance Committee was formally established by the Board in October 2017. The Committee will advise the Board of Directors on matters relating to the Board's governance structure and processes, evaluation of board effectiveness and education of board members.

This past year, as the first significant initiative, our Committee developed the LACF Board of Directors Manual. This manual is intended to help Board Members and the LACF to continue to develop policies to effectively guide the work of the Board and to implement the provisions of the by-laws. The manual will also help new members better understand their roles and responsibilities as members of the Board, the structure of the LACF and how it operates. As a working document, revisions will occur and revised sections will be issued periodically.

The Committee has recently started to work with other Committees to formalize their committee terms of reference and policies. We are also evaluating possibilities of a by-law change, particularly related to how grants and scholarships are organized. We look forward to familiarizing new Directors with the LACF affairs and the work of the Board.

Overall, the objectives for the Governance Committee are to enhance governance capacity and promote effective performance strengthening the foundation for the LACF to build and move forward in new and expanded directions.

Respectfully submitted:

**Karen LeGresley Hamre – Chair**  
**Cathy Sears**



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